

How To Say It (How to Say It...)

By Rosalie Maggio

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This practical guide features comprehensive lists of words, phrases, sentences, and paragraphs that allow you to express yourself on any subject in your own voice and style. It teaches what to include and what to leave out when writing. Whether you want to sound formal or casual, traditional or contemporary, businesslike or lighthearted, distant or intimate, you'll find here the words for every letter writing occasion, including:

- Business letters
- Personal letters
- Get-well cards
- Invitations
- Resumes
- And more!

With helpful grammatical appendices and sample letters, say goodbye to your writing etiquette worries!

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Editorial Review

About the Author
Rosalie Maggio is the award-winning author of 18 books, including Great Letters for Every Occasion and How They Said It®. She is a member of the Authors Guild and the Society for Children's Book Writers & Illustrators. Rosalie lives in St. Paul, Minnesota.

Users Review

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Leta Welter:

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